

**EXPRESSION OF INTEREST (EoI) FOR EMPANELMENT OF DESIGNING
AND PRINTING AGENCIES**

Appendix-III

Format for Essential eligibility and Technical Capacity					
Eligibility criteria					
S.no	Particulars	Status		Supporting document	
		Yes	No	Yes	No
1.	The applicant should be legal entity registered in India.				
2.	CST/TIN/VAT Registration No				
3.	The agency should have their office set up in Northeast region.				
4.	Have experience of supplying such materials and providing such services in Govt./Semi Govt./ Autonomous Body.				
5.	EOlder firm/Entity should not have been blacklisted by any Central /State Government / PSUs				
6.	The agency/supplier should not have incurred any loss in the last three financial years. Supporting document certified by Chartered Accountant				

Technical Capacity criteria					
1.	Relevant Experience as printing agency				
2.	Relevant Experience as designing agency				
3.	Financial Strength				
4.	Stationery Inventory				

Note:

1. *EOI document not submitted in this format may be rejected.*
2. *Submit only hard copy of the EOI in sealed envelope as mentioned in Serial No. 4 of Chapter I of this document.*
3. *Visit www.guwahatibiotechpark.com for more information.*

Name of Authorized Officer to Submit EOI: _____

Title: _____

Organization: _____

Signature with Seal

Date