



GUWAHATI BIOTECH PARK

Technology Complex, IIT Guwahati, Guwahati-781039

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Advertisement

Applications in prescribed format are invited for filling up the following posts by direct recruitment on contractual basis as specified below:

1. Finance Manager (1 post)

Qualification: Masters/Post Graduate Degree in Finance/Commerce (full time preferred) from a recognized institute

Essential Experience Candidates with minimum 4 years of experience in Accounts/Finance/Financial Management, Accounting, Book keeping and tax matters in Government/ Autonomous Body/ Public Sector Undertaking/ reputed Private Sector are only asked to apply. **Candidates having good experience in Government Purchase and Procurement process, Financial Rules, EOI, NIT, Empanelment etc. would be preferred.**

Consolidated Salary: Rs. 32,000/- per month. Higher remuneration may be given for highly experienced candidates.

Note: Candidates who have applied earlier for this post and not qualified need not apply again.

General information

1. Appointment will be on contractual basis initially for a period of 1 (one) year and shall be extendable for a further period based on performance.
2. Candidates may apply in the prescribed format through email to **careers@guwahatibiotechpark.com** or in hard copy addressed to the "Chief Executive Officer, Guwahati Biotech Park, Technology Complex, IIT Guwahati, Guwahati- 39 latest by 16th March 2016.
3. No TA/DA will be paid to the candidates for appearing in the interview.
4. Incomplete application or application received after last date will be summarily rejected. Mere fulfillment of eligibility criteria will not confer any right to be called for interview.
5. Canvassing in any form will be treated as disqualified.
6. Candidates already employed must apply through proper channel.
7. The Guwahati Biotech Park reserves the right to reject any or all the applications without assigning any reasons thereof.